

**IN THE PUBLIC PROCUREMENT APPEALS AUTHORITY**



**AT** .....

**In the matter of appeal**

**APPEAL NO.....OF .....**

**BETWEEN**

.....**APPELLANT**

**AND**

..... **RESPONDENT**

**STATEMENT OF APPEAL**

(Under Rule 9, 10)

**1. PARTICULARS OF THE APPELLANT**

- a) Name:.....
- b) Nature of business .....
- c) Postal address .....
- d) City, Municipality, Town ....
- e) Telephone No.....
- f) Fax No. .... E-mail address .....
- g) Tender No. ....for  
.....(type of tender).

**2. STATEMENT OF FACTS SUPPORTING THE APPEAL:**

(If space provided is not adequate, attach as many additional pages as needed for the statements):

(a) Date of the tender advertisement/invitation.....

(b) Date of the tender opening (if applicable) .....

**3. Grounds/ reasons for the appeal:**

.....  
.....  
.....

**4 LIST OF DOCUMENTS OR ITEMS TO BE PRODUCED BEFORE THE APPEALS AUTHORITY**

(Give brief description of each document or Items attached to the Statement of Appeal and number them accordingly:

Appendix No.	Subject	Date	Source/Author

**5. REMEDIES/RELIEFS/CLAIMS: (number them consecutively)**

- i. ....
- ii. ....
- iii. ....
- iv. ....
- v. ....
- vi. ....

**6. PARTICULARS OF WITNESS**

Name	Designation	Address


Dated this.....day of ..... 20 .....

Name.....

Designation.....

Signed .....by (the Appellant/Legally Authorized representative).

**FOR OFFICIAL USE ONLY:**

(Received by PPAA on the .....day of.....20.....at .....(am/pm)

Name:.....Designation.....

Signature.....Official stamp.....

**7. Statement of Appeal served upon:**

Name: .....

Address: .....

Date: .....

Signature:.....

Designation:.....

Official stamp .....